

Superior Court of California, County of Sierra 100 Courthouse Square, P.O. Box 476, Downieville, CA 95936 Telephone: 530-289-3698 Fax 530-289-0205

RESEARCH AND COPY REQUEST FORM

REQUESTOR INFORMATION: (How can we contact you regarding your request.)				
Name:	Telephone No.:			
Address:	Email Address:			
SEARCH COURT RECORDS: (Designate a type of case and provide as much information as you can.)				
Division: □ Civil □ Criminal □ Family Law □ Probate □ Small Claims □ Traffic				
Name:		Las	ıst	
Case No or if case number is unknown, years to search:				
The Court will search back 10 years unless otherwise specified				
COPY REQUEST:				
(Designate what type of copies you need) □ Certified □ Non-certified				
□ Entire File □ Judgment/Dissolution □ Minute Order dated: □ Most Recent Custody / Support Order □ Complaint, Plea & Disposition □ Other:				
PAYMENT INFORMATION				
Checks or money orders are acceptable forms of payment and shall be made payable to: Sierra Superior Court. You may issue a check made payable to Sierra Superior Court, "not to exceed" a specified amount. If no case or docket number is provided, there is a \$15.00 Search Fee per Name/Alias. (E.g. If searching for John Doe, aka Johnny Roger Doe, you would pay \$30.00) All requests by mail must include a self-addressed stamped envelope large enough and with sufficient postage to return the documents to you. If no return envelope is included, postage and mailing fees will apply.				
FEES (for internal use only)				
□ Copy Fee (\$.50 per page)		\$		
☐ Certified Copy of Dissolution (\$15.00 + Copy Fees)			\$	
☐ Certified Copy request by Public Agency (\$10.00 + Copy Fees)			\$	
☐ Certification Fee for all other documents (\$40.00 + Copy Fees)			\$	
☐ Search Fee (\$15.00 + Copy Fees per Name/Alias without a case number)			ф	
C11-#		TOTAL By Clerl	\$	
☐ Check # ☐ Credit Card	□ Payment processed on:/	by Cleri	Λ.	